

## **CHAPTER-17 (MANUAL-16)**

### **PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZEN FOR OBTAINING INFORMATION**

**17.1** Means, methods or facilitation available to the public which are adopted by the department for dissemination of information are as below :-

○ Notice board

**The necessary information is put up on office Notice Board for information of all concerned.**

○ Inspection of records in the office